

CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, February 15, 2005 at 5:30 p.m. at the Downtown Library, Basement, 101 N. Stone Avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present
Jeremy Tor	Ward 1	Absent
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Present
Holli McGarry	Ward 5	Absent
William O. Wills	Ward 6	Present (arrived at 5:37)
Advisory Members		
Susan Thornton	CPARB	Present
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Captain Carla Johnson	TPD	Present
Officer Steve Beller	TPOA	Present
Andrea Ibanez	City Manager	Absent (represented by Ms. Perez)

Staff Present		
Assistant Chief Kathleen Robinson, Tucson Police Department		
Capt. Kevin Mayhew, Tucson Police Department		
Lt. Jim McShea, Tucson Police Department		
Lt. Mark Napier, Tucson Police Department		
Liana Perez, Independent Police Auditor (also representing Ms. Ibanez)		
Mike Anderson, City Attorney's Office		
Lois Postil, Recording Secretary		
Rebecca Partin, Recording Secretary		
Visitors		
Brian Marks		
Lauren McElroy		
Thomas Clark		
Kerry Fuller		
Roy Warden		

	AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1.	Call to Order / Roll Call: 5:30 PM			
2.	Approval of Notes of 1/18/2005.	MOTION by Ms. Bottka-Smith, duly seconded to make corrections outside of the meeting and bring back for approval at the March 15, 2005 meeting. Voice vote passed 4 to 0. Mr. Wills, Mr. Tor, and Ms. McGarry absent.		
3.	Call to the Audience		No one spoke.	
4.	Follow-up on Policy for Using Breathalyzer	MOTION by Ms. Bottka-Smith, duly seconded to accept letter and forward to Chief Miranda with usual copies. Voice vote passed 3 to 1. Mr. Wills, Mr. Tor, and Ms. McGarry absent.		
5.	Office of the Independent Police Auditor A. Monthly Contacts		A. Ms. Perez reviewed the report and indicated that as requested by the Board OIA numbers have been added when available. Ms. Bottka-Smith requested more specificity in the reports. Specifically, there are several contacts without anything in the allegation block and the action block is not reflective of	A. Ms. Perez will work on providing more specificity in future reports.
	B. Community Outreach/Programs Update		 what actually was done to help the citizen. B. Ms. Perez advised the Board that she is working with NACOLE to develop the 2005 agenda. An item of interest covered will be the use of tasers. 	

2

CPARB 02/15/2005

			Ms. Ibanez has been named the Deputy Director of Neighborhood Resources. As such, if the Board has no objections, the City Manager would like to appoint Ms. Perez to be his representative on the Board. There were no objections voiced.	
	cson Police Department TPD Updates		 A. Capt. Johnson reported on the following: Follow up on question regarding the impact on number of DUIs as a result of the change in the hours in establishments serving liquor. As requested by the Board, senior staff has approved the leaving in of disciplinary action on complaint investigation reports. The Civil Service Hearing for Lt Hunt is scheduled for March 2-4, 2005 at 10 E. Broadway. It is open to the public. Effective February 20, 2005, Lt. Allison 	
В.	Office of Internal Affairs		Holt will be the new Canine Unit Sergeant. B. Lt McShea reported that his office now has a volunteer, working once a week, to assist with administrative duties.	
7. Rec	ess		Not taken.	
8. Rar	ndom review of TPD Complaints			
	Case #04-0439 Holdover from December/ Re-review	A. MOTION by Ms. Bottka-Smith, duly seconded to request that TPD re-review this case. Voice vote passed 5 to 0. Mr. Tor and Ms. McGarry absent.	A. Ms. Bottka-Smith provided the list of issues with the case to A/C Robinson.	A. Police will respond in writing to the issues raised.
B.	Case #04-558 Holdover from January		B. By consensus, the Board found Case #04-558 to be a fair and thorough investigation.	
C.	Case #04-769 Holdover from January		C. By consensus, the Board found Case #04-769 to be a fair and thorough investigation.	
D.	Case #04-433 Holdover from January		D. By consensus, the Board found Case #04-433 to be a fair and thorough investigation.	

3 CPARB 02/15/2005

CPARB Customer Satisfaction Survey	
A. Report from Sub-Committee	A. Ms. Bottka-Smith gave an overview of the Sub-Committee's work to date. The subcommittee noted several themes—both in the strengths and weaknesses categories. They also formulated some recommendations—for TPD, City Clerk's Office and the Board. Specific details and recommendations will be outlined in the subcommittee's report that will be submitted to the Board for the March meeting.
10. Comments to Mayor and Council	The Mayor and Council Comment Line information was received late by the Clerk's office and was distributed at the meeting. By consensus the Board decided to review it and bring it back for discussion at the March meeting.
11. Report on Website	Ms. Bottka-Smith reported on the activity on the website. • There is now a link from TPD, IPA and the City's web page. Additionally, she has requested to create a link from the BCC web page. • The website now has most of the notes and agendas posted. • Ms. Bottka-Smith suggested that the Board publicize the website through various means—contacting all the Ward offices, TPOA newsletter, updating existing pamphlet and flier. Ms. Perez suggested giving information to NACOLE. • The web site is now registered and may be found when using any search engine. • Ms. Hart was contacted via the website by someone from Yale University who was doing research for an article on civilian oversight.

4

12. Annual Training Day/ April 30, 2005		By consensus the Board decided the training day would be April 30, 2005, from 8 a.m. to 4 p.m. at the Police Academy. Some topics will include the 3-hour training on the new	Capt. Johnson will make the necessary arrangements.
13. Future Meetings and Agenda Items	MOTION by Ms. Elefante, duly seconded to hold election of officers at the March meeting. Voice vote passed 5 to 0. Mr. Tor and Ms. McGarry absent.	Discipline Matrix, taser information and demonstration, and CAPS scenarios. March – Captain Neri on Counter Narcotic Alliance Annual Report - The draft of the Annual Report to the Mayor and Council was included in the packet of materials. It will be taken for discussion/action at the March meeting. Discussion on forming a Subcommittee for recruitment of Advisory Members	
14. Report from Chair / Announcements		 Election of Officers Chair Hart reminded the Board members to do ride-alongs. Chair Hart welcomed and introduced Lois Postil from the City Clerk's office, who will be the new secretary for CPARB. Ms. Thornton has an interview next week for consideration to be appointed as Ms. Elefante's replacement. 	
15. Adjournment: - Time: 6:55 p.m.	MOTION by Ms. Elefante, second by Ms. Bottka-Smith to adjourn. Voice vote passed 5 to 0.		

5

CPARB 02/15/2005